

Village of Sackets Harbor Board Of Trustees
Meeting Minutes
June 12, 2012 6:30pm

Present: Mayor Eric Constance, Trustee Lawrence Barone, Trustee John LaDuc

Absent: Deputy Mayor Frechette, Trustee Peter Daly

MINUTES

The board reviewed the minutes from the May 15, 2012 regular board meeting minutes. Trustee LaDuc moved to approve the minutes; Trustee Barone seconded the motion. Vote 3-0; all in favor.

The board reviewed the minutes from the May 30, 2012 end of year special meeting. Mayor Constance moved to approve the minutes; Trustee Barone seconded the motion. Vote 3-0; all in favor.

MAYOR'S REPORT

Mayor Constance reported that the Sackets Harbor Historical Society sent a Thank You Note, for the donation to Concerts On The Waterfront.

LDC Update – Nevin Bradford of Strategic Environmental wrote that the reports have been forwarded to the NYS DEC and expect confirmation shortly.

Sewer Plant Outfall Funding

The outfall needs to be repaired and reconstructed to withstand water and storm surges. The Mayor approached the DEC for relief because they changed the requirements for the outfall after they approved the design of the new sewer plant; DEC wrote back that they are not able to provide relief.

Fireball Run

Don DiMonda is working with the organization to come to Sackets Harbor.

ISO fire rating

The change in our rating has a very small impact on individual home owners insurance.

Mercy Flight Care wrote the Village requesting a donation.

Village Attorney Jonathan Fellows spoke to the Second Circuit Court of Appeals in New York City on behalf of the Village with regard to the Sackets Harbor Leasing lawsuit.

The Village has agreed to provide water for the Town of Hounsfield during District 5 construction. The agreement is to provide up to 20,000 gallons a day. They will inform the village 48 hours before the intended use and again+ the morning of the event. The term shall end two years from the anniversary of the commencement. The charge payable quarterly within 60 days after receiving the invoice at the rate of \$4.00 per thousand gallons.

The Town, Village and Chamber of Commerce have hired Peter Bryant as Economic Development Coordinator. He has begun to set goals, action plans and potential projects.

Discussion ensued: Trustee LaDuc asked if we are able to increase the limit if they require additional water? High water use requirements in summer are a concern, in May we have been at 326,000 daily flow. There was general agreement that additional water could be provided if needed, the total supply over the course of the agreement can be greater, but not the daily gallons used.

Motion to approve the agreement made Trustee Barone; Trustee LaDuc seconded the motion. Vote 3-0; all in favor.

New Sewer Plant Outfall – Redesign and Reinstallation

Village Engineer, Kris Dimmick summarized the issues with the broken sewer outfall and the DEC revised SPEDES permit requirements which were changed after the job was bid and awarded.

During the winter the factory coupling failed. The failure was a shock since the strength was rated for twice necessary tolerances. Mr. Dimmick believes it would be wrong to just redo the outfall; we need to make sure this does not have to be done again.

Now the plan is to use some rigid ductile iron pipe attached to a semi rigid pipe, attached to flexible pipe; this will extend the transition and move it out further in the water. Additionally, they will include a mat ballast system of 20 tons, which they believe this will address flexibility and wave action. Believe this system will provide the stability and flexibility necessary in this transitional section of the project.

Since the DEC requested the upgrades, Mr. Dimmick applied to the DEC for financial assistance which was denied. He also spoke with EFC regarding additional grant funds to offset the costs; they are not able to offer grant dollars but could provide 0% financing.

The Contractor is obligated for the “put back” the additional needs of the project, including bigger boats to carry the bigger ballasts fall to the village to pay for. Mr. Dimmick believes this will be more cost effective than increasing plant processes inside would impact long term and immediate costs in pumps and operation and maintenance.

Mayor Constance clarified the village would be responsible for additional cost of \$50,000.

Discussion of the failed system. Trustee LaDuc asked if the project should move forward when we are unsure why it failed in the first place. Discussion ensued.

Village Engineer, Kris Dimmick is confident that the heavier ductal iron pipe and doubling the mass of the ballast

Mayor Constance noted he too is concerned with moving forward without knowing exactly why it failed.

Trustee LaDuc suggested a second opinion of the new design.

Mayor Constance noted that the change in the plans originated with the DEC – there is still the question of our having to comply when the requirement was not in place when they approved our original design.

Floyd Dame – W. Main St. - did anyone tell the manufacturer of the failure? Do they want to see it in place? Make sure the installation instructions were followed completely before walking away.

Discussion regarding recommendations for second opinions and other engineers with experience in coastal design. Mayor Constance said he would like to finalize the project by fall.

Trustee LaDuc will follow up on finding a proper company for design review.

Economic Development Presentation

Heritage Area Director, Dave Altieri, reported that a combined funding grant application, first used last year will allow the village to apply to the panel for a project and the panel would decide how it could be funded.

Mr. Peter Bryant, the new Economic Development Coordinator met with Gary DeYoung of the North Country Regional Development area. The agencies emphasis is on job creation, the basic concept proposed was to continue to make Sackets Harbor a tourist destination and tie in the rehabilitation of remaining buildings in Madison Barracks, creating a destination center, possibly a conference center.

The application is due July 16, but may be smart to present something smaller this year to get on the priority list and amend it next year.

Trustee LaDuc moved to send \$15,000 to the Greater Sackets Harbor Chamber of Commerce for the economic development position; Trustee Barone seconded the motion. Vote 3-0; in favor.

New Zoning Law Status

Heritage Area Director, Dave Altieri – hope to have final maps and draft at the next meeting.

Police Department

John LaDuc reported on the digital speed signs; he spoke with 5 vendors and price quotes. There is no state contract for these display signs. He has discussed Right of Way concerns with Pete Rogers of the county. Still needs to talk to the town. Mr. LaDuc reviewed the sign specifications and costs. He will schedule a demonstration.

Mayor Constance asked Officer Butch Coseo and Officer Ed Coseo to look into the grants available for this type of thing. Ed Coseo will look into it.

Mayor Constance suggested authorizing purchase of the radar sign, pending two weeks grant search and DPW Superintendent Lonny Reinhard meeting meet with the vendor to review the product.

Motion to approve purchase from radar sign with the understanding they will review grant opportunities and state contract, with the cost not to exceed \$4500. Mayor Constance moved; Trustee Barone seconded.

Vote 3-0; all in favor.

Clerk will follow up with business owner Andy Hanzlian about businesses regarding on line training for serving alcohol.

Mayor Constance asked Officer in Charge, Richard Coseo for his impressions of alcohol related incidents in the village. Officer Coseo reported that there is regularly beer bottles and cans left in the street and noise issues related to intoxicated patrons. Sherriff's were recently called for backup during contact with rowdy, intoxicated patrons. He found that The Brewery Restaurant was taking Last Call at 1:30am and shutting down at 2am, while other establishments were still open and serving. There are reports of public urination, disorderly conduct and vandalism, and theft of the village decorative flags – all related to intoxication.

Lack of manpower is still an issue; he did not have staff available for last Friday night.

Mayor Constance stated he is following up on local police staff wages.

Regarding patrols from 10pm-3am – Officer Coseo stated he is struggling to find available staff.

Most of the current staff are working for the sheriff, working longer hours, getting overtime and higher wages; he suggested increasing the salary might help bring them back more often. He stated that Alex Bay is paying \$25hr and has 3 full time officers.

Trustee LaDuc asked the Board if a higher rate for certain shifts might be appropriate.

The Clerk is gathering information from other local municipalities.

Trustee Barone asked if Fort Drum could play a role in managing the alcohol issues. Mayor Constance said he has spoken to a brigade commander. Officer Coseo reminded the board that if a municipality makes complaints to Ft. Drum, they will put the village off limits to the soldiers. He also noted there was a courtesy patrol last weekend that will not intervene, but will provide information and report.

Trustee LaDuc noted that he witnessed a broad spectrum of people involved in the drunken behavior, when he was on the "ride-a-long".

ZBA board members

New ZBA member Nancy Hansen. Mayor Constance asked the Board for nominations for a new Chairperson for the ZBA and others who might take a position on the board.

Water Plant Upgrade

Corey Reid of Bernier, Carr & Associates reported that the final plans are almost ready to go to the DOH for final review. They just received the final documents from manufacturer and plan to have bid by August.

Fort Pike/Visitor Center upgrade

Heritage Area Director, Dave Altieri reported that the DPW staff will start work in the next two weeks on the path at Fort Pike Park. There are three bids for video equipment and they are working with the grant coordinator on materials for railings and fence. Plan to be done before the end of the summer.

Stoodley Park Update

Trustee LaDuc reported that they have received bids on the outdoor lights and plan to repair and resurface the concrete; Trustee Daly is working on it. Lights will be done by the end of the summer

1812 Bicentennial Trail Update

The DOT is reviewing and the project should be ready to go to bid shortly.

CORRESPONDENCE

Event Application – Sackets Harbor Chamber of Commerce will host a Soap Box Derby Sunday, July 22nd. They are also requesting authorization to put out traffic cones to restrict parking on the street; they will close the road to from traffic 12-3pm, and reduce it to one lane in the morning. Trustee LaDuc moved to approve the event application; Trustee Barone seconded the motion. Vote 3-0: all in favor.

North Country Running Group is holding the 18.12 Marathon and requesting permission to use village streets as part of the event. They are also asking the Village Board to waive the \$100 deposit. The Board discussed. Trustee Barone moved to approve the event application, but deny the request to waive the deposit; Trustee LaDuc seconded the motion. Vote 3-0; in favor.

OLD BUSINESS

None

NEW BUSINESS

The Clerk requested a new computer for the Deputy Clerk. The current computer is about 7 or 8 years old. She gave the board three quotes for adequate computer configurations and asked that they approve the lowest bid from Northern Copier. Trustee LaDuc moved to approve the purchase of the computer as quoted in the lower bid from Northern Copier; Trustee Barone seconded the motion. Vote 3-0; all in favor.

PUBLIC COMMENT

Connie Barone – Bayview Place – Mrs. Barone reported that three bus tours will be coming to the Village on Thursday with approximately 150 tourists and in two weeks another group of 150 will arrive. She asked that the economic development committee keep the issues of food and restrooms and “creature comforts” for visitors a the forefront of their plans

TRUSTEE REPORTS

Deputy Mayor Frechette

Absent

Trustee Barone

Reported that the 1812 Bicentennial Peace Garden (coordinated and designed by Kelly Reinhardt) will have a free standing interpretive sign and a plaque on a limestone block.

Trustee Barone asked the board to approve \$540 to produce the sign and the plaque; to be paid for from the Bicentennial funds. Trustee Barone moved to approve the expenditure, Trustee LaDuc seconded the motion. Vote 3-0; all in favor.

The dedication of the Peace Garden is scheduled for Saturday the 16th at 1pm.

Mr. Barone looked into grant that would support inventorying trees 50/50 matching grant from DEC urban forestry grant program. The last survey was done after the last big ice storm.

The main goal would be to survey the species, location, health and condition of the village trees.

The match would be in in-kind services – no funds from the village are anticipated.

RESOLUTION 2012-6-12A

BE IT RESOLVED, this day June 12, 2012, that The Board of Trustees of the Village of Sackets Harbor shall authorize the application for the DEC and Jefferson County Soil and Water Conservation Urban Forestry Grant.

Motion to approve the resolution made by Trustee John LaDuc; seconded by Mayor Eric Constance.

Voting Aye: Mayor Eric Constance, Trustee Larry Barone, Trustee John LaDuc

Voting Nay: None

Absent: Deputy Mayor Daniel Frechette, Trustee Peter Daly

Trustee LaDuc

Reported that the Recreation Commission held a forum at the school and thanked Dave Altieri and Karen Mintz for putting it together.

The Commission plans to bring ideas to the board next month regarding activities that could take place at the new Sewer Plant property.

Baseball at Madison Barracks – have resolved the bathroom situation and positive comments from parents about the location.

Summer Recreation – The permit is being actively worked on, and dates will run from July 9 - August 17.

Counselors have been selected. Mr. LaDuc asked the Board to approve the appointment of Rachel Sousa, Kristi Boulton, Melissa Wisner, Duncan Nussbaum, Ganon Fletcher, and Alex Rookey, plus a part time counselor, Hayden Johannessen at \$7.25 an hour. Mayor Constance moved to approve the appointments; Trustee Barone seconded the motion. Vote 3-0; all in favor.

Trustee Barone thanked the municipal employees who coordinated the bicentennial banner sales and installation.

Trustee Peter Daly

Absent

Treasurer's Report, Jim Yuhas

Treasurer Yuhas reported:

Receipts for May 2012 - \$393,268.00

Disbursements for May 2012 - \$342, 862.09

Total cash in bank - \$143,556.42

Total investments - \$1,300,000.00

Total Debt - \$6,651,500.00

End of year report – total bank balance - \$1,443,556.42

Roll over funds to 2012-2013 = \$1,206,621.00

Amount to be raised in tax in 2012-2013 = \$367,136

Treasurer Yuhas reviewed the Joint Recreation Commission budget: Receipts - \$2,007.56

Disbursement - \$1039.45

Bank balance \$235.61

Investment - \$15,000

Trustee LaDuc moved to approve the Treasurer's report; seconded by Trustee Barone. Vote 3-0; all in favor.

The Board reviewed the salary rate sheet for fiscal year 2012-2013

Mayor Constance moved to adopt the rate schedule effective June 1, 2012; Trustee LaDuc seconded the motion. Vote 3-0; all in favor.

Pay Bills

Abstract #1 voucher #1-#51 = \$358,791.73

Bills were reviewed by Mayor Constance and Trustee Barone.

Motion to approve the bills made by Trustee Barone; Trustee LaDuc seconded the motion. Vote 3-0; all in favor.

DEPARTMENT HEAD REPORTS

DPW Superintendent, Lonny Reinhardt - Kody Beach has left for a full time position elsewhere – interviewed replacement Jacob Dillabaugh – senior from SHCS - \$10.25hr to do the flowers and clean the public bathroom. Mayor Constance clarified that the bathrooms will be addressed a couple times each weekend.

Mr. Reinhardt confirmed that the filter is being run on the down town pump house and managing the smell. He also reported that the building was broken into twice, with damage to the door and to the wire on the water meter. He reviewed the cost to replace the door.

Mayor Constance moved to approve the hire of Jacob Dillabaugh at \$10.25hr, Trustee Barone seconded the motion. Vote 3-0; all in favor.

Town of Hounsfield found and repaired a water leak on military road – save 20,000 gallons a day.

Mr. Reinhardt discussed the need to replace the 2002 service truck and asked for authorization for purchase a new one through NYS contract at \$45,279.21.

The Board discussed the cost of repairing the old truck, the need for the crane and that this would not be an additional truck, but a replacement of a truck that can no longer pass inspection without significant repairs.

Motion to proceed with nys contract in lieu of investing money in repairs on the old. Trustee LaDuc moved to approve the purchase, Trustee Barone seconded the motion. Vote 3-0: all in favor.

J11 lb2 all in favor

Vendors for museum painting. 4 came and looked – only one bid. 14,000 labor 2100 materials. Scrape paint and caulk the museum and the cottage.

Requires Mandated lead abatement - adhesion problem is lead paint in the original paint.

Mayor Constance asked Lr to look for another quote.

Lr suggested hire someone part time temp to do the job. – need someone to with painting experience.

Brownshores road manhole – leak in the section riser – repairs have not worked – causing run time increase on the lift station. Will have to cut the road to replace the mainhole.

100 water meters left to install.

Lawman had water test and expect to be able to eliminate large section of the old iron pipe.

The concrete pad at the cemetery will be cured at the end of the week and

Visitor Center Manager, Gail Gorgen

Ms. Gorgen asked the board to approve an extention of time on a wedding request for 2013. The current limit on the agreement is for three hours, and the wedding party is requesting four hours. There was general agreement from the board.

Gail is working on updates to the contract; she recommends increasing the rental rate to \$150 an hour, and the per chair rate to \$1.30. Another possibility would be to charge a flat fee, for a 4 hour maximum use of the facilities.

Mr. Clyde Phillips visited the Visitor Center and recounted that he lived there from 1946 to the early 1960s. Miss Pauline brought her daycare and they had story hour.

Village Engineer, Kris Dimmick

Consolidated Funding Application – Mr. Dimmick discussed the matching grant requirements and possible projects including repairs to the infrastructure on down town Main Street where the sewer system dates from the early 1800s.

Trustee LaDuc asked if the sewer project could be combined with putting the electric wires down town underground.

Connie Barone of the NYS Battlefield noted that it took five years and \$9000 for the state to get the wires on one pole, underground.

Mayor Constance thought applying for the grant was a good idea. Trustee Barone moved to approve application for the grant; Trustee LaDuc seconded the motion. Vote 3-0; all in favor.

Kris Dimmick reviewed feedback from boaters and dock owners; noted that there is not a lot of public docking and reviewed how the northern wind stirs up the opening of the harbor. In the CFA there are funds for waterfront projects and some fish and wildlife funding. A breakwall system to quiet the water as it comes into the harbor could be useful and tie into the trail.

Discussion continued about ways to enhance the boating experience in Sackets Harbor.

Mr. Dimmick noted that the bottom of the harbor is rock; the depth currently is approximately four foot along the bulkhead and 8' about 70' out. Connie Barone stated that tall ships could come in if they were tied up at the end of a docks that is positioned closer to the middle of the channel.

Heritage Area Director, Dave Altieri - nothing further.

At 9:34pm Mayor Constance moved to adjourn; Trustee Barone seconded the motion. Vote 3-0; all in favor.

Respectfully submitted,

Gertrude Mead Karris

Village Clerk